



EMPLOYMENT TRIBUNALS

To: Steve Cottingham
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To: Rachel Stubbs
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Date: 15 October 2018

Case Number: 3201619/2017

Claimant
Mr S Jugroop

v

Respondent
London Underground Limited

NOTICE OF REMEDY HEARING **Employment Tribunals Rules of Procedure 2013**

A hearing to determine remedy will take place at 2nd Floor, Import Building, 2 Clove Crescent, London, E14 2BE, on Friday, 11 January 2019 at 10:00 am or as soon thereafter on that day as the Tribunal can hear it. The tribunal may transfer your case at short notice to be heard at another hearing centre within the region.

Unless there are exceptional circumstances, no application for a postponement will be granted. Any such application must be in writing.

The hearing

The hearing will be conducted by an Employment Judge alone (sitting without members) at a public hearing.

The hearing has been allocated 01 day to hear the evidence and decide financial compensation or other remedy. If you feel that this is insufficient, please inform us in writing within 7 days of the date of this letter.

It is your responsibility to ensure that any relevant witnesses attend the hearing and that you bring sufficient copies of any relevant documents.

You may submit written representations for consideration at the hearing. If so, they must be sent to the Tribunal and to all the other parties not less than 7 days before the hearing. You will have the chance to put forward oral arguments in any case.

If you or anyone coming with you to the Hearing has a disability that makes coming to the Hearing or communicating difficult, please tell the Tribunal office dealing with your case as soon as possible. We will make reasonable adjustments to the way we deliver our service where we can.

When the Hearing Clerk comes to record details of your attendance and collect bundles or information from you, please talk to them about any disability issues so they can arrange for a Personal Emergency Evacuation Plan (PEEP) to be set up in case there is an emergency evacuation of the building. In some offices the Hearing rooms might be more than 3 floors from ground level. If that will be a problem for you, please call the hearing centre/office as soon as possible to discuss alternative arrangements.

Acas

Acas (whose services are free) may be able to help the parties resolve the matter at any time.

Representatives

Representatives are responsible for informing those they represent of the place, date, time and duration of the hearing.

You must comply with any case management order(s) issued in relation to this case.

Enclosures

A copy of the booklet 'The hearing' can be found on our website at www.gov.uk/government/collections/employment-tribunal-forms

A location map for the office can be found at www.gov.uk/guidance/employment-tribunal-offices-and-venues

If you do not have access to the internet, paper copies can be obtained by telephoning the Tribunal office dealing with the claim.

Public access to employment tribunal decisions

Judgments and reasons for the judgments are published, in full, online at www.gov.uk/employment-tribunal-decisions shortly after a copy has been sent to the claimant(s) and respondent(s) in a case.

Signed,

MR G FELIX
For the Tribunal Office

cc ACAS